



UNIFIED CARRIER REGISTRATION PLAN

Sunshine Act; Meeting

TIME AND DATE: January 20, 2022, 12:00 p.m. to 2:00 p.m., Eastern time.

PLACE: This meeting will be accessible via conference call and via Zoom Meeting and Screenshare. Any interested person may call (i) 1-929-205-6099 (US Toll) or 1-669-900-6833 (US Toll) or (ii) 1-877-853-5247 (US Toll Free) or 1-888-788-0099 (US Toll Free), Meeting ID: 924 8034 4706, to listen and participate in this meeting. The website to participate via Zoom Meeting and Screenshare is <https://kellen.zoom.us/j/92480344706>.

STATUS: This meeting will be open to the public.

MATTERS TO BE CONSIDERED: The Unified Carrier Registration Plan Education and Training Subcommittee (the "Subcommittee") will continue its work in developing and implementing the Unified Carrier Registration Plan and Agreement. The subject matter of this meeting will include:

Proposed Agenda

I. Call to Order – Subcommittee Chair

The Subcommittee Chair will welcome attendees, call the meeting to order, call roll for the Subcommittee, confirm whether a quorum is present, and facilitate self-introductions.

II. Verification of Publication of Meeting Notice – UCR Executive Director

The UCR Executive Director will verify the publication of the meeting notice on the UCR website and distribution to the UCR contact list via e-mail followed by the subsequent publication of the notice in the *Federal Register*.

III. Review and Approval of Subcommittee Agenda and Setting of Ground Rules – Subcommittee Chair

For Discussion and Possible Subcommittee Action

The Agenda will be reviewed, and the Subcommittee will consider adoption.

Ground Rules

- Subcommittee action only to be taken in designated areas on agenda.

IV. Review and Approval of Subcommittee Minutes from the October 7, 2021 and November 18, 2021 Meetings – Subcommittee Chair

For Discussion and Possible Subcommittee Action

Draft minutes from the October 7, 2021 and November 18, 2021 Subcommittee meetings via teleconference will be reviewed. The Subcommittee will consider actions to approve the minutes of both meetings.

V. Audit Module 2 Development Discussion – UCR Operations Manager

The UCR Operations Manager will discuss and provide updates on development of the Audit Module 2.

VI. New Module: Motor Carrier Training Module - UCR Operations Manager

For Discussion and Possible Subcommittee Action

The UCR Operations Manager will introduce and recommend a Motor Carrier Training Module that provides additional registration information from the already developed general overview registration module. The Subcommittee may consider action to approve.

VII. New Module: Roadside Enforcement Module - Subcommittee Chair

For Discussion and Possible Subcommittee Action

The Subcommittee Chair will introduce and recommend a Roadside Enforcement Module that describes the steps a roadside law enforcement officer would use to enforce UCR. The Subcommittee may consider action to approve.

VIII. New Module: Focused Anomaly Reviews (FARs) Module - Subcommittee Chair

For Discussion and Possible Subcommittee Action

The Subcommittee Chair will introduce and recommend a FARs Module that instructs state auditors on how to conduct a FARs audit. The Subcommittee may consider action to approve.

IX. Other Business – Subcommittee Chair

The Subcommittee Chair will call for any other items Subcommittee members would like to discuss.

X. Adjournment – Subcommittee Chair

The Subcommittee Chair will adjourn the meeting.

The agenda will be available no later than 5:00 p.m. Eastern time, January 13, 2022 at: <https://plan.ucr.gov>.

CONTACT PERSON FOR MORE INFORMATION: Elizabeth Leaman, Chair, Unified Carrier Registration Plan Board of Directors, (617) 305-3783, eleaman@board.ucr.gov.

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